

Contact your local campus to make an appointment with Learner Services

Metropolitan Campuses

Adelaide 8463 5082
120 Currie Street
ADELAIDE SA 5000

Elizabeth 8207 9700
2 Woodford Road
ELIZABETH SA 5112

Gilles Plains 8207 1230
33 Blacks Road
GILLES PLAINS SA 5086

Mount Barker 8391 7333
3-5 Dumas Street
MOUNT BARKER SA 5251

Noarlunga 8207 3900
Ramsay Place
Noarlunga Centre
NOARLUNGA CENTRE SA 5168

Port Adelaide 8303 2727
1 Mundy Street
PORT ADELAIDE SA 5015

Regency 8348 4429
137 Days Road
REGENCY PARK SA 5010

Salisbury 8207 9800
16 Wiltshire Street
SALISBURY SA 5108

Tea Tree Gully 8207 8000
100 Smart Road
MODBURY SA 5092

Tonsley 8207 2800
1284 South Road
CLOVELLY PARK SA 5042

Barossa & Riverland Campuses

Barossa 8595 0528
Old Kapunda Road
NURIOOPTA SA 5355

Berri 8595 2600
Kay Avenue
BERRI SA 5343

Gawler 8522 0333
43 High Street
GAWLER SA 5118

Eyre & West Coast Campuses

Port Lincoln 8688 3600
2 London Street
PORT LINCOLN SA 5606

Whyalla 88648 8788
141 Nicolson Avenue
WHYALLA NORRIE SA 5608

Southern Region Campuses

Mount Gambier 8735 1555
Wireless Road West
MOUNT GAMBIER SA 5290

Victor Harbor 8552 0222
19 George Main Road
VICTOR HARBOR SA 5211

Yorke & Northern Region Campuses

Kadina 8821 0439
1A Doswell Terrace
KADINA SA 5554

Port Augusta 8648 9922
9-39 Carlton Parade
PORT AUGUSTA SA 5700

Port Pirie 8638 4241
Mary Elie Street
PORT PIRIE SA 5540



Access Plans

for students with a disability or medical condition



Access Plans

If you are a student with a disability or medical condition, negotiating an Access Plan is one way TAFE SA can assist you in achieving a successful learning outcome. It is the intention of the Access Plan to provide information to lecturing and support staff so that they may adapt their services to better support your needs.

Our Commitment

TAFE SA is committed to the principle that all students should have an equal opportunity to access and participate in vocational education and training.

TAFE SA is bound by the provisions of the:

- Equal Opportunity Act 1984
- The Disability Discrimination Act 1992, and
- The Disability Standards for Education 2005.



Learner Services

Learner Services Staff are available to assist you with:

- career counselling.
- accessing equipment that may assist you with your studies.
- negotiating reasonable adjustments and accommodations to your course including assessments, if required.
- identifying supports to maximise your learning experience.
- general counselling.

You are encouraged to make contact with Learner Services on your campus as soon as possible so that support can be negotiated and accessed if required.



Before you commence the process of negotiating an Access Plan the first thing you will need to do is make an appointment with **Learner Services**, who will help you identify the impact your disability or medical condition may have on your learning, what accommodations may be made and help you negotiate your plan.

Your **Lecturer** within your program area is the person you need to keep informed about your needs (using your plan as a guide) and to whom you should direct any initial questions about modifying your plan.

You are the most important person in this process. It is critical that you discuss any concerns you have as soon as they arise. It is also your responsibility to articulate your needs and to work with staff to address these needs.



Information Provision

Essential to the Access Plan is the information you provide. While it is your decision as to how much information you disclose, the most useful plan will be developed if Learner Services assisting you are able to fully understand the impact of your disability. All the information you provide to Learner Services is confidential and will not affect the selection process for your course. However, Learner Services will ask you to consider the option of disclosing your disability to your lecturers/support staff as part of the Access Plan process. This disclosure may further assist those working with you to better address your needs.

Additionally, you will be asked to bring to your initial appointment any formal reports that describe your disability and the impact it may have on your learning. If you don't have any reports, Learner Services will be able to provide you with a Health Practitioners report for

completion by an appropriate medical practitioner. Learner Services will explain what is required during your appointment.

You should also give some thought to the assistance you will require to address your learning needs.



Creating the Access Plan

The Access Plan is designed to clearly state what needs to happen to maximise your learning experience. It also identifies the reasonable adjustments/ accommodations that may be made and who is responsible for what.

TAFE SA is an adult learning environment. Therefore, the person who has responsibility for your welfare is **you**. While TAFE SA staff will assist you, in any way that is reasonable to achieve your learning goals, it is your responsibility to ensure that the Access Plan process is working for you.

It is your responsibility to bring to the attention of your Lecturer or Learner Services any identified difficulties or changes that may be required to your Access Plan.



Changes to the Access Plan

If your Access Plan requires a simple change, you should discuss this with your lecturer. If the changes are more complex, you should make an appointment with learner Services to assist with amending the plan.

You should be aware that changes to the plan may, in some cases, take a little time to organise.

Once the Access Plan has been amended you will be provided with a copy