

A barista in a white shirt and black apron is pouring coffee from a metal pitcher into a glass. In the background, there is a large glass container filled with coffee beans. The scene is set in a modern, well-lit coffee shop.

SHORT COURSE POCKET GUIDE

PROFESSIONAL DEVELOPMENT

HOBBIES

ONLINE

SKILL SETS

MICRO-CREDENTIALS

PROFESSIONAL DEVELOPMENT

Take your skills to the next level and stand out from the crowd with these professional development short courses.

You can gain new skills and remain ahead of the game or industry compliant with our short courses.

**FAST
FACT**

DID YOU KNOW...

Many of our lecturers still work within industry providing you with relevant connections and experience.



- **RESPONSIBLE SERVICE OF ALCOHOL (RSA)**
- **WHITE CARD – PREPARE TO WORK SAFELY
IN THE CONSTRUCTION INDUSTRY
[CPCWHS1001]**
 - **PROVIDE FIRST AID**
 - **ESPRESSO COFFEE MAKING**
 - **EYELASH EXTENSIONS**
 - **HEALTH AND SAFETY
REPRESENTATIVE TRAINING**
 - **INTRODUCTION TO AUTOCAD
[COMPUTER AIDED DRAFTING]**
- **LICENCE TO OPERATE A FORKLIFT TRUCK**
 - **CONTRACTOR'S LICENCING UNIT**
 - **ESTABLISH LEGAL AND RISK MANAGEMENT**
 - **PLAN FINANCES FOR NEW BUSINESS VENTURES**





ONLINE

Online and virtual classrooms give you the flexibility to start studying where it suits you.

**FAST
FACT**

DID YOU KNOW...

We offer over 90 online short courses! Balance work, study and life commitments while learning on the go.



- **BUSINESS TAX CALCULATIONS**
- **PERFORM THE BASIC FUNCTIONS OF A JUSTICE OF THE PEACE**
- **RETURN TO WORK COORDINATOR TRAINING**
- **BOOKKEEPING ESSENTIALS FOR JOB SEEKERS**
- **WELDER CERTIFICATION THEORY AS 1796-2022**
- **IT SHORT COURSES IN CYBER SECURITY, IT SUPPORT, NETWORKING, SOFTWARE AND WEBSITE DEVELOPMENT**
- **ESSENTIAL EIGHT ASSESSMENT COURSE**
- **CHEMICAL CARD**



HOBBIES

Immerse yourself in the experience and learn a new skill with us. Let us share and teach you a new skill with like-minded people.



FAST FACT

DID YOU KNOW...

Hobbies are a great way to break the routine of daily life and it is scientifically proven to boost your brain's health.





- **BACK TO BASICS: DAY AND NIGHT MAKE-UP LOOKS**
- **WHEEL THROWING**
- **ESPRESSO COFFEE MAKING**
- **INTRODUCTION TO INTERIOR DECORATION**
- **SEW YOUR OWN FASHION**
- **BASIC HOME AND BUILDING MAINTENANCE**
- **DISCOVER ACTING**
- **FURNITURE RESTORATION**
- **JEWELLERY MAKING**

SKILL SETS

Our skill sets are a great way for you to specialise in a specific area. They can also be used to develop and build on existing skills or upskill in a new area.

Skill sets are units of competency from a training package which means they are accredited and if you successfully complete the course, you will receive a Statement of Attainment.

FAST FACT

DID YOU KNOW...

Many of our skill sets can be studied online? Learn at your own pace where it suits you.



- **GAME HARVESTER SKILL SET [AMPSS00018]**
- **INDIVIDUAL SUPPORT – AGEING SKILL SET [CHCSS00097]**
- **INDIVIDUAL SUPPORT – DISABILITY SKILL SET [CHCSS00098]**
- **BREAD BAKING FOR PASTRY COOKS SKILL SET [FBPSS00002]**
- **CAKE AND PASTRY BAKING FOR BREAD BAKERS SKILL SET [FBPSS00003]**
- **INDUSTRIAL SEWING SKILL SET [MSTSS00015]**
- **BASIC SKILLS FOR RETAIL SKILL SET [SSDIS01014]**
- **DENTAL RADIOGRAPHY SKILL SET [SITSS00069]**
- **BASIC SKILLS FOR THE FOOD INDUSTRY [SSDIS01007]**



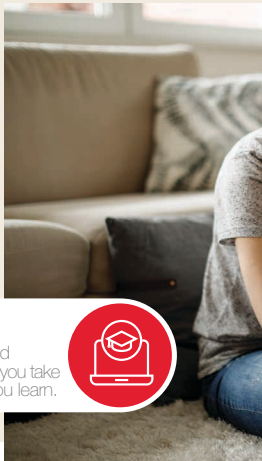
MICRO-CREDENTIALS

Our micro-credentials are bite-sized courses for professionals who are looking for flexible, online learning that delivers the skills and knowledge you need fast.

**FAST
FACT**

DID YOU KNOW...

Micro-credentials are delivered completely online! This means you take control of when and where you learn.





- **INTRODUCTION TO NAVAL SHIPBUILDING**
- **HYDROGEN FUNDAMENTALS**
- **CYBER SECURITY FOR SMALL BUSINESS**
- **EXPLORING BLOCKCHAIN**
- **DRONES IN AGRICULTURE**



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tafesa



**Government of
South Australia**



**SHORT COURSE.
BIG FUTURE.**

Some of these courses include accredited units.
Please check the website for further details.